Cross-listing Courses for Canvas

In this example, we will demonstrate how to cross-list courses.

First, select the ‘Combine Sections’ icon listed next to the section you would like to cross-list then, select the ‘+’ icon at the far right of any section to create a new row.

Select the magnifying glass symbol on the new row, this will bring up a search window. Under the course field, type the course code and then click ‘look up.’

After clicking ‘look up’ a list of courses will be populated. Choose the course that you want to cross-list by clicking on its name.

Select the magnifying glass next to the Class Section field, and either enter the class number, or section number that you would like to cross-list or select “Look Up” to bring up a list of sections associated with the course code.

Make sure that the check box next to the cross-listed course is selected and click ‘Combine’ and this is what is demonstrated in this example.