Combining Sections

0:07
In this video we will demonstrate how to combine sections of the same course code into one Canvas shell.

0:14
To combine sections, start by selecting the Combine Section folder icon, which will bring up a screen showing all available sections that can be combined.

0:24
Check the box to the left of the desired sections you want to combine before you hit the Combine radio button.

0:31
Please verify that your selection is correct as any mistakes will need to be corrected by e-Learning Support.

0:38
Clicking Combine will bring you back to your course screen.

0:41
As you can see, the course has been combined, showing all the sections, where you can then rename the course shell.

0:48
Once you have finished renaming, click on the Create Canvas Shell checkbox and the Do not add as Facilitator button if desired, and then click Request Shell.

1:00
You'll be shown a message notifying you that the Canvas shell will be created in about 20 minutes.