

Requesting a Canvas Course

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To create a course shell with a single section in it, you will want to select the Create Canvas Shell checkbox for each course site that you want to create to rename your course shell.

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Before creation, you will want to edit the Canvas Shell Title field to how you'd like for the title to appear in canvas.

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If you would not like to be added to the course as a facilitator, check the box under Do not add into course as Facilitator.

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Otherwise, the system will add you to the courses you are requesting.

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Once you have selected the check boxes and verified that the course title is correct, you will want to select the Request Shell button at the bottom of the matrix.

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Once you have selected the Request Shell button, the course site should be available in Canvas in about 20 minutes.